

City of Selah
Council Minutes
June 13, 2017

Regular Meeting
Selah Council Chambers
115 West Naches Avenue
Selah, WA 98942

A. Call to Order Mayor Raymond called the meeting to order at 4:00pm.

B. Roll Call

Members Present: John Tierney; Roy Sample; Laura Ritchie; Roger Bell; Diane Underwood; Russell Carlson

Members Absent: Paul Overby

Staff Present: Donald Wayman, City Administrator; Robert Noe, City Attorney; Dale Novobielski, Clerk/Treasurer; Gary Hanna, Fire Chief; Jim Lange, Deputy Fire Chief; Bret Reeves, Police Sergeant; Joe Henne, Public Works Director; Jeff Peters, Community Development Supervisor; Ty Jones, Public Works Utility Supervisor; Dave Mullen, Recreation Manager; Treesa Morales, Recreation Coordinator; Bree Tait, Civic Center Manager; Andrew Potter, Human Resources Manager; Monica Lake, Executive Assistant

C. Councilmember Absence – Motion to Excuse

Council Member Carlson moved, and Council Member Underwood seconded, to excuse Council Member Overby. By voice vote, approval was unanimous.

D. Pledge of Allegiance

Council Member Underwood led the Pledge of Allegiance.

E. Invocation

Pastor Mark Griesse gave the prayer.

F. Agenda Changes

1. Add Resolution N – 3: Resolution authorizing the Mayor to sign a Fuel Tax Grant Agreement with the Transportation Improvement Board (TIB) for the 2017 Emergency Pavement Repair Program

G. Public Appearances/Introductions/ Presentations **None**

H. Getting To Know Our Businesses **None**

I. Communications

1. Oral

Mayor Raymond opened the meeting. Seeing no one rise to speak, she then closed the meeting.

2. Written

a. May Monthly Report for Building Permits/Inspections and Code Enforcement

b. Selah Downtown Association Monthly Report for May 2017

J. Proclamations/Announcements **None**

K. Consent Agenda

Council Member Tierney moved, and Council Member Carlson seconded, to add M – 1a to the Consent Agenda. By voice vote, approval was unanimous.

Executive Assistant Lake read the Consent Agenda.

All items listed with an asterisk (*) were considered as part of the Consent Agenda.

* 1. Approval of Minutes: May 23, 2017 Study Session & Council Meeting

* 2. Approval of Claims and Payroll:

Payroll Checks Nos. 80727 – 80755 for a total of \$280,411.10

Claim Checks Nos. 69512 – 69537 for a total of \$ 346.72

* 3. New Business M – 1a: Franchise Agreement (Ellensburg Telephone Company d/b/a Fairpoint Communications, Inc.) Change in Control – Consent to Assignment

Council Member Ritchie moved, and Council Member Sample seconded, approval of the Consent Agenda as read. By voice vote, approval was unanimous.

L. Public Hearings

1. Public Hearing to Consider the Resolution adopting the Six Year Transportation Improvement Program (TIP) for Secondary and Arterial Streets within the City of Selah for the years 2018 to 2023

Public Works Director Henne addressed L – 1. He said that he would like the Mayor to open a hearing for the Six Year TIP, which is for the years 2018 to 2023, and read aloud the project list included with the packet. He reiterated his request to open the hearing and take testimony.

Mayor Raymond opened the Public Hearing.

Council Member Sample observed that one of the projects on West Goodlander Road is scheduled for 2022, going on to say that he has discussed his concerns with the Mayor and City Administrator about the development going on up there and the condition of the road.

Public Works Director Henne responded that he is happy to discuss the matter but was unsure as to whether a public hearing was also open to Council Members asking questions.

City Attorney Noe stated that the Council can ask questions as well as the public coming forward to speak on the matter.

Public Works Director Henne said that they currently have three projects that are funded, east Goodlander from north First Street to Wenas Road is scheduled to receive money in 2018 and 2019 with a two hundred thousand dollar City funds match, the Civic Center project is funded and they are responsible for a fifty-seven thousand dollar match, and the Valleyview Avenue/Third Street/Southern Avenue project, currently in the design phase, has a two hundred thirty thousand dollar match scheduled for 2022. He noted that they only have two hundred seventy thousand in the reserve fund, with four hundred eighty thousand needed for the matches, and the other alternatives for Council are either to budget more money to the street fund or to deny new development.

City Administrator Wayman remarked that the last is not an option.

Public Works Director Henne commented that they could also allot more to the street reserve funds.

City Administrator Wayman said that they are looking at just under a hundred homes to be developed in next few years, which will create natural growth in the tax base and be a net positive in property and utility tax, that will feed streets, public safety and other funds. He suggested that, Council desires to entertain more funding for street improvements, he is more than ready to provide staff input on increased taxes. He noted that the priority list is more of a practical approach, looking at matching funds to get them where they want to go and marshalling resources for bigger projects.

Council Member Sample responded that his point was that maybe up Southern Avenue and Goodlander Road would be the greatest growth area in the next several years.

Public Works Director Henne observed that it the reason those are on the list, but they also made other commitments years ago.

Council Member Ritchie inquired about looking into other funding sources for street improvements.

Public Works Director Henne replied that there are two agencies for funding, the Surface Transportation Program and the Transportation Improvement Board (TIB). He went on to say that the Surface

Transportation Program is a Federal program administered by YVCOG, with all expected funding spoken for until 2025, and the TIB is a State agency with an annual call for projects in August, but the projects a city submits may not be selected.

City Administrator Wayman remarked that the City is experiencing dramatic growth, with residential development within the City growing by leaps and bounds. He noted that natural growth will see an increase in vehicles along with more wear and tear on the infrastructure, and that the City doesn't have money in the bank to do wholesale improvements on streets without a new source of revenue.

Council Member Tierney questioned why item number one was listed with a start date of 2019.

Public Works Director Henne responded that the City is earmarked to receive funding that year.

Council Member Tierney inquired as to why item number two has its phase starting in 2022-2023.

Public Works Director Henne replied that is the dates for construction.

Council Member Tierney skipped to the last item, school zone beacons, and wondered why it was last.

Public Works Director Henne remarked that these priorities are not set in stone and Council can opt to prioritize them differently. He explained that the Washington State Transportation Safety Board wishes to see performance measures for the City to receive money, and that due to the failure of some of the other agencies in the City supplying some of data they have informed the other agency that they will supply engineering support but will let them be lead agency to do this.

Council Member Tierney asked who he was referring to.

Public Works Director Henne declined to provide the information.

Council Member Tierney expressed concern regarding a funding course for the school zone beacons.

Public Works Director Henne responded that he would be happy to discuss the matter at another time.

Council Member Carlson said that he had numerous questions but thought it best to allow the public to speak during the public hearing.

Seeing no one else rise to speak, Mayor Raymond closed the Public Hearing.

M. General Business

1. New Business

- * a. Franchise Agreement (Ellensburg Telephone Company d/b/a Fairpoint Communications, Inc.) Change in Control – Consent to Assignment

2. Old Business **None**

N. Resolutions

1. Resolution Authorizing the Mayor to Sign A Replacement Lease Agreement For The Police Facility

City Administrator Wayman addressed N – 1. He said that there was a question last meeting as to whether the lease was revocable upon purchase if they sold the property to another entity and requested City Attorney Noe to provide an answer.

City Attorney Noe explained that, absent something in the lease that provides for a new owner to terminate it, the lease would survive transfer of ownership, and there is no such provision currently.

City Administrator Wayman said that he sent an email to each Council Member with the City Attorney's opinion, and that the proposed language is sound and indemnifies the City from losing their lease if there is a change in ownership. He requested approval of the Resolution and agreement.

Council Member Tierney moved, and Council Member Bell seconded, to approve Resolution Authorizing the Mayor to Sign A Replacement Lease Agreement For The Police Facility. Roll was called: Council Member Tierney – yes; Council Member Sample – abstain; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – yes. Motion passed with five yes votes and one abstention.

2. Resolution adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the years 2018 to 2023

Public Works Director Henne addressed N – 2. He asked that Council approve the Resolution as presented.

Council Member Carlson asked him to explain the fifteen million dollar amount at the bottom of the last page, where the Fremont School Zone beacons are listed.

Public Works Director Henne responded that the bottom line is a grand total of all projects listed.

Council Member Carlson questioned the need to provide more for pedestrian traffic along Wenas Road.

Public Works Director Henne replied that, if they get funding from TIB, they require it on both sides.

Council Member Carlson wondered why they were focusing on that versus other projects.

Public Works Director Henne explained that it is lower on the priority list but is in rough shape with regular pedestrian usage. He discussed the functional classifications of streets, and that local access roads are not eligible for State or Federal funding, and then reviewed the project list.

Council Member Carlson asked for confirmation that local access roads are all City funds.

Public Works Director Henne responded in the affirmative.

City Administrator Wayman noted that some of the most hazardous areas for pedestrian accidents are industrial, with a lot of truck traffic coming through and employees that park and walk along the edges of the street due to a lack of sidewalks.

Council Member Carlson wondered about having two different projects for Southern Avenue on the list.

Public Works Director Henne replied that number two is federally funded thru CMAQ.

Council Member Carlson expressed confusion on the focus of Southern Avenue when there are many other roads needing attention.

Public Works Director Henne responded that both were projects supported by Council Members.

Council Member Tierney remarked that he has been trying to get them done for eleven years.

Council Member Carlson didn't understand why they weren't focused on roads closer to the city center.

Public Works Director Henne explained that Southern Avenue was projected to have a lot of growth at one time. He listed several projects that would increase traffic there and noted that Goodlander would also be receiving more with the new construction. He noted that these priorities aren't set in stone.

City Administrator Wayman spoke, saying that what this body should be focusing on is the deep future, where they are going to be putting resources, and that he recommends they think about where growth will be, both currently in the City and future annexations.

Council Member Carlson wondered about the impact to the downtown area if they focus all their resources on possible future development away from the town center. He proposed that they reassess the six year plan to focus more closely on the center of the City.

Public Works Director Henne reminded Council that East Goodlander Road was in rough shape, and they had funding secured but it was delayed and their remaining funding from TIB came down to either doing an overlay or returning the funds, and that's why it received new asphalt.

Council Member Carlson said that he does not like speculation of what could be, and would prefer to focus on making sure the downtown is properly taken care before projecting what may show up later.

Council Member Tierney remarked that some plans disappeared during the economic downturn, and that there are projects that have been on the list for a number of years, as it takes time to fund and prioritize.

Council Member Bell felt that Council Member Carlson's questions could be addressed next year.

Public Works Director Henne noted that they cannot get funding for a project not on the list.

Council Member Tierney moved, and Council Member Bell seconded, to approve Resolution adopting the Six Year Transportation Improvement Program for Secondary and Collector Arterial Streets within the City of Selah for the years 2018 to 2023.

Council Member Carlson remarked that he felt like that same response was given last year, and that they are forgetting about the downtown area.

Mayor Raymond responded that priorities can change.

City Administrator Wayman asked that he identify what street improvements are he referred to.

Council Member Carlson admitted that he had not gone out checking every road to decide which is a priority, but he does feel that they need to do so and address that. He stated that he is bringing up the question to address it and not put off from year to year, that the downtown needs improvement.

City Administrator Wayman inquired if he was talking about First Street and Naches Avenue.

Council Member Carlson responded that he would be happy to go out and look at each road to give his input, and he wants to take care of the downtown that is seeing growth.

Roll was called: Council Member Tierney – yes; Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – no. Motion passed with five yes votes and one no vote.

3. Resolution authorizing the Mayor to sign a Fuel Tax Grant Agreement with the Transportation Improvement Board (TIB) for the 2017 Emergency Pavement Repair Program

Public Works Director Henne addressed N – 3. He said Fremont Avenue, First Street, and Naches Avenue have sixty-four areas identified as needing repairs that qualify for the TIB emergency road repair fund, and his application for funding was approved earlier that day with a ten percent match from the City. He noted that the project must be completed by the end of August.

City Administrator Wayman noted that they will get it done prior to the deadline.

Public Works Director Henne remarked that they will try to work off the small works roster, and that there will be seventeen thousand seven hundred and fifty-five dollars out of pocket with a fifty thousand dollar match.

Council Member Tierney wondered if the damage was caused by over axle loads such as garbage trucks.

Public Works Director Henne replied that it would be fruit and long haul trucks, opining that East Naches avenue was overloaded.

Council Member Carlson asked if the State Patrol would do an emphasis patrol if requested.

Public Works Director Henne replied that he has never asked, and wondered if Council would like him to do so.

Council Member Tierney felt it would be better to have someone from State Patrol than the Selah Police.

Public Works Director Henne remarked that the scale masters have portable scales in their cars.

Council Member Sample inquired if the project is all paving and had to be done by August.

Public Works Director Henne replied in the affirmative, reiterating that the deadline is August 31.

Council Member Ritchie moved, and Council Member Carlson seconded, to approve Resolution authorizing the Mayor to sign a Fuel Tax Grant Agreement with the Transportation Improvement Board (TIB) for the 2017 Emergency Pavement Repair Program. Roll was called: Council Member Tierney – yes; Council Member Sample – yes; Council Member Ritchie – yes; Council Member Bell – yes; Council Member Underwood – yes; Council Member Carlson – yes. By voice vote, approval was unanimous.

O. Ordinances **None**

P. Public Appearances **None**

Q. Reports/Announcements

1. Departments

Police Sergeant Reeves said that he had no report but noted that both Police Chief Hayes and Deputy Police Chief Steen are at the Reserve Officer Graduation.

Council Member Tierney inquired as to the number of reserve officers for Selah.

Police Sergeant Reeves responded that there are two.

Fire Chief Hanna said that they had eight hundred and two kids, plus adults, for fire education that spring. He reminded everyone that fire season is upon us, adding that his department has been involved in twelve brush fires and six structure fires in the last thirty days.

Recreation Manager Mullen spoke briefly about the recent state softball tournament, and then touched on the upcoming car show on June 24 and the 4th of July event.

City Administrator Wayman requested an update on Volunteer and Carlson Parks.

Recreation Manager Mullen responded that they are looking at toys for Carlon Park, and that the irrigation is almost in at Volunteer Park.

Mayor Raymond asked about the schedule.

Public Works Director Henne answered that they are probably three weeks behind.

City Administrator Wayman suggested rounding that estimate up to a month.

Norma Smith approached the podium and addressed the Council. She asked who to contact about purchasing bricks for Volunteer Park.

Human Resources Manager Potter advised her to have interested parties contact him with the week.

Council Member Tierney asked about extra room for the car show, if needed.

Recreation Manager Mullen replied that they have a contingency plan in place, noting that they have talked to every business to make sure they have back road access to their businesses during the event.

Civic Center Manager Tait said that there is a blood drive this Thursday, and on Saturday there will be a bazaar at the Civic Center.

Community Development Supervisor Peters updated Council on the projects his department is working on. He indicated the binders left for each Council Member and informed them that those contain the Comprehensive Plan updates that will be presented at the June 27 meeting.

Council Member Ritchie asked if it was a hearing or approval at the next meeting.

Community Development Supervisor Peters responded that it would be a public hearing and approval of the Planning Commission's recommendation on the Comprehensive Plan, along with three ordinances.

Public Works Director Henne spoke briefly about the remediation at Volunteer Park and the testing involved to find dirt that was clean enough for use.

Human Resources Manager Potter updated Council on the process of selecting a new officer, noting that the list has been certified by the Civil Service Commission and they are hoping to extend an offer as of mid-July, although the academy doesn't start until August 1. He remarked that the police clerk position was advertised and closes this Friday, at which point he will review applications with the Police Chief.

City Attorney Noe had no report.

2. Council Members

Council Member Ritchie had no report.

Council Member Sample had no report.

Council Member Tierney expressed a desire for more detail on the SDA treasurer's report.

Mayor Raymond suggested he explain that more clearly to the SDA.

Council Member Bell had no report.

Council Member Underwood reminded people about the blood drive. She said that the Selah School District board meeting was exemplary.

Council Member Carlson wondered if the Carlon Park playground equipment was used primarily during tournament season.

City Administrator Wayman replied in the negative, saying that it is used constantly all year round.

Council Member Carlson responded that his thought was to put new equipment at Wixson Park and move what is there to Carlon Park, as Wixson Park will become busier once the new pool is in place.

Council Member Tierney expressed his delight that a men's group from United Methodist Church is maintaining the skateboard park and hoped the sign stating it would prompt others to come forward and help maintain other facilities.

3. City Administrator

City Administrator Wayman talked about the toys at Carlon Park, and that the initial budget of forty thousand doesn't seem to provide a level of toy support that would be satisfactory. He said that they are going to review some options, such as corporate sponsorship for the park. He felt that additional toys at Wixson Park are a great idea as well. He informed Council that he is working on a report regarding the trip to Las Vegas, and would like to schedule a study session with Buxton for the first meeting in August, with Council's permission.

Council approved the request for a study session prior to the first meeting in August.

City Administrator Wayman talked about being more proactive in response to the increase in robberies in Yakima. He said that they are in the early stages of working with landlords to have a cooperative relationship and share information regarding possible documented gang members living in residences when they aren't on the lease.

4. Boards

a. Planning Commission Minutes – May 02, 2017

5. Mayor

Mayor Raymond said that she hears complaints about things going on in the City, but the end result is that things get done in spite of delays.

Council took a five minute recess.

P. Executive Session

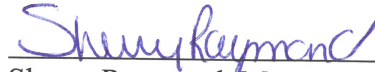
1. 30 Minute Session – Real Estate RCW 42.30.110 (1) (c)


Council went into Executive Session at 5:39pm. At 6:01pm, Council went back on the record. Mayor Raymond stated that no action was taken during the Executive Session.

Q. Adjournment

Council Member Tierney moved, and Council Member Sample seconded, that the meeting be adjourned. By voice vote, approval was unanimous.

The meeting adjourned at 6:02 pm.


Sherry Raymond, Mayor


John Tierney, Council Member

Laura Ritchie, Council Member

Russell Carlson, Council Member

EXCUSED


Paul Overby, Council Member


Roy Sample, Council Member


Roger Bell, Council Member


Diane Underwood, Council Member

ATTEST:


Dale E. Novobielski, Clerk/Treasurer